

**APPLICATION FOR SCHOLARSHIP
JOINING REPORT**

NOTICE :

1. ALL APPLICANTS ARE REQUIRED TO DOWNLOAD THE APPROPRIATE FORM .(website: www.sikkim.nic.in/scholarship)
2. NEW STUDENTS MUST SUBMIT APPLICATION FORM No. I AND FORM II CONTINUED.
3. OLD STUDENTS MUST SUBMIT APPLICATION FORM No. I AND FORM III CONTINUED.

2. ALL CLAIMS FOR SCHOLARSHIPS MUST BE FILED WITHIN 31ST DECEMBER OF THE SAME YEAR FAILING WHICH ALL CLAIMS STAND FORFEITED.PLEASE REFER TO NOTIFICATION NO.166/SCH/EDN/2003 DATED 13TH AUGUST 2003.
3. ALL APPLICANTS MUST SUBMIT THE PHOTOCOPY OF THEIR ADHAR CARD LINKED BANK ACCOUNT NO.(UNDER CORE-BANKING).

ALL CLAIMS FOR SCHOLARSHIPS MUST BE SUBMITTED TO THE SCHOLARSHIP SECTION ROOM NO.306 ON OR BEFORE 31ST DECEMBER OF THE SAME YEAR.

PLEASE NOTE THAT FORM I CONSISTS OF ONE PAGE AND FORM II AND FORM III CONSIST OF TWO PAGES EACH.

FORM I
(APPLICATION FORM TO BE SUBMITTED BY ALL CATEGORIES OF CLAIMANTS)

To :
The Joint Director (Scholarship),
Human Resource Development Department,
Government of Sikkim,
Tashiling Annexe,
Gangtok-737101, Sikkim.

DATE :

Sir,

I ,son/daughter of Shri.....
resident ofundergoing thecourse
(give name of course) in the year(mention for which year)
in.....Institute (mention name of Institution).
do hereby submit this application for the grant of a scholarship in terms of Notification No.
166/SCH/EDN/2003 dated 13th August 2003.

I do solemnly declare that I have submitted all the following documents (Listed below at Serial No.1to
V) for award of scholarship and that all information furnished therein is true and factual and to the
best of my knowledge and belief and that no relevant information has been concealed.

Name of Student :

SIGNATURE of STUDENT :

Date :

Name of Parent :

SIGNATURE OF PARENT :

Documents Submitted

- I. Joining Report in FORM II or III in original duly signed by the Head of the Institution.
- II. Attested copy of COI/Sikkim Subject
- III. Income Certificate of both father and mother (separately for each parent)
- IV. In case of parents who are in Government Service, latest salary certificate issued by Drawing and Disbursing Officer of the concerned department.
- V Attested copies of relevant mark sheets for the Previous Year of study.
- VI. Undertaking to be signed by Father and Mother (to be filled individually) as per the format at Annexure I. Only relevant to those under General Category(below 70% of marks) scholarships.

(IMPORTANT NOTICE : ALL APPLICANTS MUST NOTE THAT THIS APPLICATION MUST BE SUBMITTED TO HRDD ON OR BEFORE 31ST DECEMBER OF THE SAME YEAR FOR WHICH CLAIM IS MADE OR ELSE CLAIMS WILL BE FORFEITED)

FORM II
JOINING REPORT
FOR FRESH STUDENTS (NEW ENTRANTS) ONLY

NOTE: The exact amount of scholarship that is due to a student for a particular year of study cannot be determined until the joining report is submitted. The Head of the Institution concerned is requested to duly certify the claims in this FORM and the student/parent must ensure this duly filled in FORM is submitted to the Room No.306 Scholarship Section, Human Resource Development Department, Government of Sikkim, Tashiling Secretariat, Gangtok-737101, East Sikkim) as soon as possible immediately after the student has joined the Institute. This form must be received by the HRRD Office on or before 31st December or else the claims for that particular year stand forfeited.

- 1 Name of the Student : Master/Miss:
- 2 Mother's Name:
- 3 Father's Name:
- 4 Social Category: OBC/MBC/ST/SC
- 5 Permanent Address:
.....
- 6 Contact no. of student.....
- 7 Contact no. of Guardian.....
- 8 Name of Course.....Branch
- 9 Duration of course (state the total number of years) : Years.
- 10 Expected Date of completion of course (Please mention Month and Year) :
Month..... Year
- 11 Date and Year of joining the Institution : Date Month..... Year
- 12 Name of Institution:.....
- 13 Full Address of the Institution:.....
- 14 Contact no. of Head of the Institution.....
Phone No: Fax.E.mail.....
- 15 Name of the Affiliating University or Body which gives recognition to the course of study being pursued by the student :
- 16 Percentage of marks obtained in the qualifying examination:.....
- 17 Bank:.....A/C No:.....

Reimbursement on account of payment of compulsory fees subject to a maximum of Rs.10,000/- per annum . All claims must be supported with payment receipts duly certified by the competent authority of the Institute.(pursuing honours courses at graduation level in Maths/Physics/Chemistry/English/Economics/Statistics/B.Com/MBBS/BDs & B.E/B.Tech)

(continued on page 2)

- a. Registration Fee : Rs.
b. Admission Fee : Rs.
c. Tuition Fee : Rs.
d. Library Fee : Rs.
e. Examination Fee : Rs.
f. Purchase of Text Books (subject to a maximum of Rs.1000/-per annum) : Rs.
Total Reimbursement claimed : Rs.
Name of Student :
SIGNATURE of STUDENT :
Date :
-

VERIFICATION BY STUDENT

I , Master/Miss.....
son/daughter of Shri.....
do solemnly declare that all information furnished herein in respect of my claim for the award of scholarship are true and factual and to the best of my knowledge and belief and that no relevant information has been concealed.
SIGNATURE of STUDENT :
Date :

CERTIFICATE FROM INSTITUTION

This is to certify that the(name of student) is admitted to this Institute and is pursuing the(name of course) and is presently studying in the(mention year of study) from the period to(mention duration of course).

Head of the Institution or
Registrar or Authorized Official
Seal & Signature.

PLACE :
DATE :

**FORM III
JOINING REPORT**

(Only for old Students who are continuing their studies in the same Institution)

NOTE: The exact amount of scholarship that is due to a student for a particular year of study cannot be determined until the joining report is submitted. The Head of the Institution concerned is requested to duly certify the claims in this FORM and the student/parent must ensure this duly filled in FORM is submitted to the Room No.306 Scholarship Section, Human Resource Development Department, Government of Sikkim, Tashiling Secretariat, Gangtok-737101, East Sikkim) as soon as possible immediately after the student has joined the Institute. This form must be received by the HRRD Office on or before 31st December or else the claims for that particular year stand forfeited.

- 1 Name of the Student : Master/Miss.....
- 2 Mother's Name:
- 3 Father's Name:
- 4 Social Category : OBC/MBC/ST/SC
- 5 Permanent Address:
-
- 6 Contact no. of student.....
- 7 Contact no.of Guardian.....
- 8 Name of Institution:.....
- 9 Full Address of the Institution:.....
-
- 10 Contact no. of Head of the Institution.....
- Phone No :Fax.....E.mail.....
- 11 Name of the Affiliating University or Body which gives recognition to the course of study being pursued by the student :
12. Name of Course.....Branch
- 13 Date of Joining the FIRST YEAR of course : Date Month..... Year
- 14 State Present Year of Study: (Tick relevant year and give mention joining date)
First/Second/Third/Fourth/Fifth Year --- Date Month..... Year.....
- 15 Results of previous year of study : PASSED / FAILED
- 16 System of Examination (State whether Semester-wise or Year-wise) :

Reimbursement on account of payment of compulsory fees subject to a maximum of Rs.10,000/- per annum . All claims must be supported with payment receipts duly certified by the competent authority of the Institute.(pursuing honours courses at graduation level in Maths/Physics/ Chemistry/English/Economics/Statistics/B.Com/MBBS/BDs & B.E/B.Tech)

- a. Registration Fee : Rs.
- b. Admission Fee : Rs.
- c. Tuition Fee : Rs.
- d. Library Fee : Rs.
- e. Examination Fee : Rs.
- f. Purchase of Text Books (subject to a maximum of Rs.1000/-per annum) : Rs.

Total Reimbursement claimed : Rs.

Name of Student :

SIGNATURE of STUDENT :

DATE :

VERIFICATION BY STUDENT

I , Master/Miss.....

son/daughter of Shri.....

do solemnly declare that all information furnished herein in respect of my claim for the award of scholarship are true and factual and to the best my knowledge and belief and that no relevant information has been concealed.

SIGNATURE of STUDENT :

Date :

CERTIFICATE FROM INSTITUTION

This is to certify that the(name of student) is admitted to this Institute and is pursuing the(name of course) and is presently studying in the(mention year of study) from the period to(mention duration of course).

Head of the Institution or
Registrar or Authorized Official
Seal & Signature.

PLACE :

DATE :